

State Workforce Development Board  
March 30, 2022  
Zoom Meeting  
1900 Kanawha Blvd. East  
Building 3 Suite 300  
Charleston, WV 25305

**Members:** Scott Adkins, Stephanie Ahart, Lee Ann Belmont, Pisnu Bua-Iam, Steve Cox, Kent Nowvskie, Paul Espinosa, Roy Hamilton, Sandy Hamilton, Traci Nelson, John O’Neal, Cassandra Phelps, Abby Reale, Myisha Robinson, Jeffrey Scott Rowe, Casey Sacks, Lisa Samples-White, Sean Sawyer, Brian Keith Stanley, Ann Urling, Rev. Matthew Watts, Tiffany Williams

**Attendees:** Nick Allen, Rachel Bowman, Regina Brogan, Janet Clarke, Sara Dyer, Jeffrey Green, Rosemary Guida, Monica Hamilton, Zeke Hampton, Amber Jackson, Alyssa Keedy-White, Chad Ketchum, Maria Larry, Mendy Marshall, William Montoroso, Kate Dixon, Miranda Lough, Robin Morgan, Maureen Persons, Edwina Tanner, Chris Treadway, Matthew Martin, Angie Johnson

**Guest Speakers:**

- Rachel Bowman, WorkForce West Virginia
- Chris Treadway, Higher Education Policy Commission
- Pisnu Bua-Iam, WV Division of Rehab Services
- Mendy Marshall, Adult Education
- Ann Urling, Deputy Chief of Staff
- Amber Jackson, WorkForce West Virginia

**Welcome/Introductions:** Traci Nelson, Board Chair, welcomed everyone and the meeting was brought to order at 10:00 a.m.

**West Virginia’s Combined State Plan - Rachel Bowman**

- WIOA Overview
- What is the WorkForce Development System
- One-Stop Operations
- WIOA State Plan
- Agencies Involved
- Contributions
- What are the planning priorities?
- What did the state consider while modifying their State Plan?
- Goals
- Strategies/Blueprint
- Perspectives from Dr. Chris Treadway, Higher Education Policy Commission
- Brief overview from Pisnu Bua-Iam, WV Division of Rehabilitation Services
- Status of Combined State Plan
- Onward
  - Make data-driven decisions
  - Strengthen Partnerships
  - Maximize Federal and State dollars
  - Serve WV better

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**Adult Education : More than High School Equivalency - Mendy Marshall:**

- Students/Clients
- Success
- Adult Education defined
- All services are FREE
- Adult Education Awareness
- Advertisement of CVS Sanitation Kiosks as well as a Radio Message from Landau Murphy
- Billboard Campaign
- wvadulted.com
- Map to find classes in your county
- CSMLearn Certificate of High Performance
- Elevate
- New River Community and Technical College
- WV Schools Service Personnel Testing Preparation
- Direct Support Professionals
- Job Jumpstart Program

**Blue Ribbon Task Force - Ann Urling:**

- The Blue Ribbon Task Force is chaired by Deputy Chief of Staff Ann Urling
- Task Force has representatives of the West Virginia Department of Health and Human Resources, West Virginia Department of Commerce, Workforce West Virginia, West Virginia Department of Economic Development, West Virginia Regional Workforce Boards, West Virginia Department of Education, and the Community and Technical College System of West Virginia.
- Make it Easier for Citizens to be Successful
- Get State Agencies on the Same Page
- Eliminate Duplication
- Outreach to Business and Industry

**State WF Development Board Member Functions - Amber Jackson:**

- Strategic Functions
- System Capacity Building
- Systems Alignment and Effective Operations

**WV Workforce Development Board Sub-Committee Assignments - Amber Jackson:**

- Executive Committee
- Performance and Accountability
- LFPR - Labor Force Participation Rate
- Adult and Dislocated Worker
- Youth
- Overcoming Barriers

**Approval of Subrecipient Cost Allocation Plans - Angela Johnson**

- Federal Definitions and Guidelines
- Allocation
- Allocable Costs
- Cost Objective
- Intermediate Cost Objective

- Final Cost Objective
- Allocation Bases
- Input Bases
- Output Bases
- Unallowable Bases
- State Approval of Subrecipient Cost Allocation Plans
- Standards and Guidelines

**Other Business / Adjournment:**

Meeting adjourned at 12:30 p.m.